EVALUATION CRITERIA

Battelle intends on awarding one contract resulting from this Solicitation to the responsible Offeror whose proposal meets all mandatory requirements and provides the best overall value to Battelle. Proposals will be evaluated, and the Contractor selected based on (1) proposal responsibility, (2) proposal team experience and approach to design, and (3) pricing/scope. While pricing, scope and technical ability will be taken into consideration for evaluation purposes, award will not necessarily be to the Offeror with the most proposed scope or highest evaluated technical score.

Proposals will be evaluated by a Source Selection Evaluation Panel that will make its recommendations to a Source Selection Authority (SSA) who will ultimately make the selection for award. Offerors should be prepared to respond to requests for oral and/or written discussions seeking clarifications or additional information.

Proposal Responsibility

Offerors shall provide written proposals, fully compliant with the submittal requirements. Battelle will make a determination as to the responsiveness of each proposal to the solicitation requirements.

Mandatory Requirements: Within the written proposal, Offeror must address the mandatory (go/no-go) requirements. Only proposals determined fully compliant with the mandatory requirements will be eligible for continued evaluation. If an Offeror cannot meet or does not address compliance with the following mandatory (go/no-go) requirements, its proposal will be considered nonresponsive and will not be evaluated further.

For the sake of consistency proposals should be structured to match the order of the requirements as listed. Additionally, the Mandatory Requirements Checklist must be completed and included with the proposal submittal package in Volume 2, Technical Proposal.

Mandatory Go/No-Go Requirements

1. The Offeror shall have a Part 145 Facility or equivalent Transport Canada Approved Maintenance Organization (AMO) that can prosecute all modification work in the United States or Canada.
2. The Offeror’s shall have an annual business volume, over the past three years, greater than $5M per year.
3. The Offeror shall have a Part 145 Facility or equivalent Transport Canada AMO which shall perform all physical modifications on the aircraft and have an annual business volume greater than $10M per year, over the past three years.
4. The Offeror shall have letters of commitment, or established subcontract instruments, with all identified Designated Engineering Representatives (DER) and Designated Airworthiness Representatives (DAR), all of which have the proper authorizations necessary for the successful completion of this project.
5. The Offeror shall have successfully completed at least five modifications with Supplemental Type Certificate (STC) in the past 10 years; of the five, at least two shall have included mounting of wing pylons and/or fuselage extremities on a Part 25 jet aircraft.
6. The Offeror shall have successfully completed at least five modification with STC in the past 10 years; of the five, at least two of which include interior cabin layout and electrical modification on a Part 25 jet aircraft.

7. Offeror shall have a Project Manager with a minimum of 3 years of experience with Part 25 aircraft modifications in the areas specified in the Statement of Work (SOW).

**Technical Evaluation Criteria**

Proposals will be evaluated to verify they meet all requirements and intents described in the Statement of Work, Attachment 3; to determine if they are based on feasible and credible plans with clear assumptions and details; to determine if the proposal team is qualified for the work; and to verify that the schedule requirements are fully understood and achieved.

Battelle will evaluate proposals using the following evaluation factors. In order of importance, the significance of the evaluation factors and sub-factors is as follows:

1. Wing Pylon Design
2. External modification engineering experience and expertise
3. Offeror technical qualifications
4. Fuselage aperture design
5. Internal modifications engineering experience and expertise
6. Electrical design and layouts
7. Internal modifications design
8. Offeror experience
9. Project Management experience
10. Offeror standardization certifications

Proposals shall address the following elements, and demonstrate capabilities as described below:

**Team Experience and Qualifications**

1. **Business Experience.** Proposals will be evaluated for the proposal team’s relevant years of experience.

2. **Current Standardization.** Proposals will be evaluated for each proposal team member’s current standardization certifications held.

3. **Offeror’s Technical Qualifications.** Proposals will be evaluated for how the proposal team’s qualifications meet the contract requirements and FAA certification on time.

**Engineering Experience and Technical Expertise**

1. **External Modifications Engineering Experience and Expertise.** Proposals will be evaluated for proposal team’s experience with modification projects that include mounting wing pylons and fuselage extremities.
2. **Internal Modifications Engineering Experience and Expertise.** Proposals will be evaluated for the team’s experience with modification projects that include interior cabin layout.

**Project Management Experience/Schedule**

1. **Project Management.** Proposals will be evaluated for the Project Manager’s previous project experience.
   
   a. **NOTE:** The Project Manager will be named in the “key personnel” section of the subsequent contract award.

**Approach to Design**

1. **Wing Pylon Design.** Proposals will be evaluated for design creativity and innovation.
2. **Fuselage Aperture Design.** The proposal will be evaluated for design creativity and innovation.
3. **Electrical Design.** Proposals will be evaluated for design creativity and innovation.
4. **Internal Modifications Design.** The proposal will be evaluated for design creativity and innovation.

**Price Proposal**

The Total Maximum Price (TMP) for this project is $8,800,000.00. Offerors are required to identify in their proposals the ability to meet the base modifications scope, and the specific options (if any) in order of listed priority.

With respect to the price proposal, Offerors will be evaluated on the following:

- Offerors will receive additional points for each of the specified options that can be completed for the TMP of $8,800,000.00. Options are listed in the order of precedence, and if proposed must be proposed in that order.
  
  o **NOTE:** Offerors are notified that proposed pricing above the TMP may result in the offeror being considered non-responsive.

Battelle may schedule a one (1) day onsite review at the Offerors proposed location(s) to validate the proposal information provided.