TO: All Potential Suppliers  LETTER NUMBER: 001

EFFECTIVE DATE: 02/14/2020

RFP NUMBER: 569223

“High-Resolution, Accurate-Mass (HRAM) Mass Spectrometer (MS) with Electrospray Ionization (ESI) Interface”

AMENDMENT NO.: 1

Page 1 of 1

SUBJECT/TITLE: Revisions to RFP

DESCRIPTION OF AMENDMENT

The subject RFP document(s) are herein modified to incorporate the following:

1. The proposal due date has been extended to **February 21, 2020 PST at 3pm**.

2. The required delivery date has been extended to **May 31, 2020**.

3. The installation completion date has been extended to **July 31, 2020**.

4. Appendix A: Technical Specifications has been revised.

Offerors must acknowledge understanding and full consideration of this Amendment by one of the following methods:

(a) By returning the signed original of this Amendment with the proposal; or (b) By separate letter, email or facsimile (fax) which includes a reference to the Request for Proposal, this Amendment, and confirms receipt, understanding, and full consideration of this Amendment. If by virtue of this Amendment you desire to change a proposal already submitted, it is not necessary to re-submit documents previously submitted, unless otherwise noted above or offeror deems complete re-submittal more appropriate. Such change(s) may be made by email, fax, or letter addressed to the assigned Contracts Specialist, provided each email, fax or letter clearly makes reference to the Request for Proposal and this Amendment, and is received by the assigned Contracts Specialist prior to the exact time set for receipt of proposals.

**FAILURE TO ACKNOWLEDGE RECEIPT OF THIS AMENDMENT MAY RESULT IN REJECTION OF YOUR OFFER.**

The completion date, all other terms, covenants and conditions of the subject request for proposal documents, except as duly modified by this and previous Amendment(s) (if any) remain in full force and effect.

**BATTELLE MEMORIAL INSTITUTE, PACIFIC NORTHWEST DIVISION**

OFFEROR:

Authorized Signature: __________________________

Printed Name: Angela N.S. Welke

Printed Title: Contract Specialist

[Signature and Date]

**Failure to include a valid signature will result in rejection of your offer.**

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