Request for Proposal Number 573707

Issued by:
Battelle
Battelle Boulevard, K9-15
P.O. Box 999
Richland, WA 99352-0999 USA

Ship To address:
PO#: XXXXXX
Manager, General Cargo
MEBS Global Reach, LC
14922 Bogle Dr.
Chantilly, VA 20151 United States

Contracts Specialist:
Name: Angela N.S. Welke
Telephone Number: 509/375-2840
Email: angela.welke@pnnl.gov

Anticipated Freight Terms: FOB-Destination
Allowed
Equipment shall be delivered FOB Chantilly, VA – MEBS Global Reach (Destination); all shipping charges shall be included in the total price.

Note: If Foreign Shipped Item – FOB Point shall be Chantilly, VA – MEBS Global Reach (Delivered Duty Paid); all fright, duties, customs fees, freight forwarder fees, and all other taxes shall be included (door-to-door to Chantilly, VA – MEBS Global Reach) in Offeror’s total price.

Proposal Due Date: March 9, 2020 at 4:00pm
Required Delivery Date: September 30, 2020
Payment Terms: Net 30
Anticipated Contract Type: Fixed Price

Offer
We offer to sell the items (or alternate items as specified) at the prices indicated, on the terms and conditions stated and the referenced General Provisions which will be a part of any resulting contract.

Offeror shall sign and return with the submitted response

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This is a Request for Proposal for Bell 412 Helicopter Spare Parts. Proposals should be initially submitted on the most favorable price and technical terms which can be offered because of the possibility that award will be made without discussion of proposal received.

In response to this request, a proposal with all information requested shall be provided. Proposals shall include unit and total prices for meeting the stated required delivery date. If unable to meet stated date, offer best delivery date.

Technical Specifications
The enclosed Appendix A: Technical Specification outlines the requirements for this solicitation.

Additional Requirement(s)
Offerors shall note that any resulting contract shall include the following additional requirement(s):
Controlled Unclassified Information (CUI) (cl 308 Revised - August 2018)

Contractor agrees to properly handle all Controlled Unclassified Information (CUI) that Contractor may have access to or generate under the performance of this Contract. CUI may include 1) Applied Technology Information; 2) Unclassified-Naval Nuclear Propulsion Information (U-NNPI); 3) Official Use Only Information (OUO); 4) Personally Identifiable Information (PII); 5) Unclassified Controlled Nuclear Information (UCNI); 6) Battelle Business Sensitive Information; 7) Battelle Strictly Private Information; 8) Export Controlled Information (i.e., technology, technical data or sensitive nuclear technology); 9) other unclassified information requiring special handling, e.g., For Official Use Only (FOUO), Sensitive Security Information (SSI), Confidential Foreign Government Information Modified Handling Authorized (C/FGI-MODP) and Safeguards Information (SGI); or 10) facts, data, or knowledge for which the disclosure, loss, misuse, alteration, or destruction could adversely affect Battelle and Federal government interests.

Contractor is responsible to properly identify, mark, protect, store, and destroy any and all CUI in accordance with applicable Battelle, DOE and Federal agency policy.

Contract Contents

Each proposal submitted shall include a statement of acceptance for the following General Provisions:


Batelle Contracts Representative

The Battelle Contracts Representative, Angela N.S. Welke, is the sole point of contact for any communications or questions regarding this acquisition.

Solicitation Provisions

In addition to the requirements outlined herein, the Solicitation Provisions, Form A-609-SP (November 2014), available at [http://www.pnnl.gov/contracts/contractdocuments.aspx](http://www.pnnl.gov/contracts/contractdocuments.aspx) apply to this Request for Proposal.

Submission of Proposals

Proposals should be prepared simply and economically, and provide a straightforward, concise delineation of the information required to be furnished. Emphasis should be on completeness and clarity. Elaborate brochures or other presentations are neither required nor desired.

Each proposal submitted should include:

A. Completed Representation - Certification form found at: [http://www.pnnl.gov/contracts/contractdocuments.aspx](http://www.pnnl.gov/contracts/contractdocuments.aspx)

- The NAICS code for section A.1 of the Representations and Certifications is 336413
- The size standard for section A.2 is 1,250. (If a manufacturing NAICS code is used, a wholesale trade or retail trade business concern submitting an offer or quote is categorized as a "nonmanufacturer" and deemed small if it has 500 or fewer employees and meets the requirements of 13 CFR 121.406)

B. A price offer with all information requested herein including the attached Appendix B: Price Proposal.

C. If this proposal is primarily for goods submit a Technical Proposal prepared in a manner consistent with the attached Appendix A dated January 30, 2020. The Technical Proposal shall definitively indicate compliance, paragraph by paragraph, with the requirements outlined in the Specification and shall be supported by cross-referenced documentation as necessary.

D. A Small Business Subcontracting Plan in accordance with the General Provision 52.219-9 (if applicable) Proposals shall be delivered to Battelle on or before March 9, 2020 at 4:00pm and shall be valid for a minimum of 90 days.
Proposals are to be submitted via email to angela.welke@pnnl.gov with a subject line that includes the words "Proposal to RFP 573707".

**Contract Award** (cl 600 -- Aug 2012)

Battelle may evaluate proposals received in response to this solicitation without discussion (initial proposals should contain the offeror’s best price and technical terms). Contract award, if any, will be made to the responsive, responsible offeror whose evaluated proposal provides the lowest price after satisfying all the technical requirements of this solicitation.

Battelle may:

A. reject any or all proposals;
B. request clarification of minor irregularities, informalities or apparent clerical mistakes;
C. waive minor irregularities, informalities or apparent clerical mistakes in offers received
D. accept any item or combination of items, unless doing so is precluded by a restrictive limitation in the solicitation or the proposal;
E. award multiple contracts as a result of this solicitation;
F. reject a proposal as non-responsive if the prices proposed are materially unbalanced between line items or sub-line items. A proposal is materially unbalanced when it is based on prices significantly less than prices for some items and prices which are significantly overstated in relation to prices for other items, and if there is a reasonable doubt that the proposal will result in the lowest overall price to Battelle even though it may be the lowest evaluated proposal, or if it is so unbalanced as to be tantamount to allowing an advance payment;
G. conduct site visits to the home or field offices of offerors determined to be in the competitive range (offerors will be notified with the date and time of arrival, an outline of the duration of the visit and any assistant/information required);
H. require oral presentations from any or all offerors, determined to be in the competitive range (offerors will be notified of the time and place for such presentation);
I. request oral and/or written discussions;
J. determine a competitive range, including all proposals that are judged to have a reasonable chance of being selected for award, and negotiate with all offerors within it. (In the event a competitive range is determined, it will be based solely on Battelle’s judgment, and Best and Final Offers will be requested at the conclusion of negotiations); or
K. negotiate only with a single offeror to further reduce the price paid if, in the judgment of Battelle after a review of the technical and price offers, only one offeror has a reasonable chance of being selected for award.

Funding is fully obligated for this action. However, contract award is subject to availability of funds at the time of award.