

**Request for Proposal Number 360152**

<b>Issued by:</b> Battelle Battelle Boulevard, K8-03 P.O. Box 999 Richland, WA 99352-0999 USA	<b>Ship To address:</b> <b>PO#:</b> TBD Battelle for US DOE 790 6th Street Richland, WA 99354 United States
<b>Contracts Specialist:</b> Name: Gene Stott Telephone Number: 509/375-6800 Email: Gene.Stott@pnnl.gov	<b>Anticipated Freight Terms:</b> DOM FOB-Origin Collect Ship To: Rick Mahon/PO-TBD Battelle for the US DOE 790 6 <sup>th</sup> Street Richland, WA 99354
<b>Proposal Due Date:</b> August 30, 2016	<b>Required Delivery Date:</b> December 31, 2016
<b>Payment Terms:</b> Net 30	<b>Anticipated Contract Type:</b> Fixed Price

**Offer**

We offer to sell the items (or alternate items as specified) at the prices indicated, on the terms and conditions stated and the referenced General Provisions which will be a part of any resulting contract.

**Offeror shall sign and return with the submitted response**

Firm Name	Telephone Number	Fax Number
Offer Date	Email Address	
Name	Title	
Signature		

This is a Request for Proposal for two hundred thirteen (213) Sensor Technology Engineering, Inc, Pager brand personal radiation detectors (PRDs). Proposals should be initially submitted on the most favorable price and technical terms which can be offered because of the possibility that award will be made without discussion of proposal received.

In response to this request, a quotation with all information requested shall be provided. Quotations shall include unit and total prices for meeting the stated required delivery date. If unable to meet stated date, offer best delivery date.

Vendor shall provide to PNNL Contracts and the Technical Oversight Representative on this contract a schedule of Pager PRD deliveries, including the estimated ship dates from the vendor or manufacturer.

Ship To:  
Rick Mahon/PO-TBD  
Battelle for the US DOE  
790 6<sup>th</sup> Street  
Richland, WA 99354

**Line Items**

Item	Material/Description	Quantity	Unit of Measure
1	Sensor Technology Engineering, Inc, Pager brand personal radiation detectors (PRDs)	213.00	EA

**Technical Specifications**

The enclosed Technical Specification outlines the requirements for this solicitation.

**Contract Contents**

Each proposal submitted shall include a statement of acceptance for the following General Provisions: The Fixed Price General Provisions for Commercial Items - Supplies/Services, Form A-409.18-CI dated June 2016, apply and may be viewed at <http://www.pnnl.gov/contracts/contractdocuments.aspx>.

**Performance Schedule**

Offerors shall note that any resulting contract shall include the following provision for submittal of a Performance Schedule:

"Contractor shall provide a performance schedule identifying major production milestones and deliverables to accomplish the requirements of this contract. Contractor shall provide written, electronic status reports by the 15th of each succeeding month. If at any time the Contractor has reason to believe that a production milestone or delivery date may not be met, Contractor shall immediately notify the Battelle Contracts Representative in writing, outlining the milestone or delivery date in jeopardy, the reasons, and steps the Contractor will take to recover the schedule in order to meet delivery requirements."

**Battelle Contracts Representative**

The Battelle Contracts Representative, Gene Stott, is the sole point of contact for any communications or questions regarding this acquisition

**Solicitation Provisions**

In addition to the requirements outlined herein, the Solicitation Provisions, Form A-609-SP (November 2014), available at <http://www.pnnl.gov/contracts/contractdocuments.aspx> apply to this Request for Proposal.

**Submission of Proposals**

Proposals should be prepared simply and economically, and provide a straightforward, concise delineation of the information required to be furnished. Emphasis should be on completeness and clarity. Elaborate brochures or other presentations are neither required nor desired.

Each proposal submitted should include:

- A. Completed Representation- Commercial form found at: <http://www.pnnl.gov/contracts/contractdocuments.aspx>
  - ⊕ The NAICS code for section A.1 of the Representations and Certifications is 334519
  - ⊕ The size standard for section A.2 is 500 employees. (If a manufacturing NAICS code is used, a wholesale trade or retail trade business concern submitting an offer or quote is categorized as a "non-manufacturer" and deemed small if it has 500 or fewer employees and meets the requirements of 13 CFR 121.406)
- B. A price offer with all information requested herein including the completed Certificate of Established Catalog or Market Price Form located at <http://www.pnnl.gov/contracts/contractdocuments.aspx>.
- C. If this proposal is primarily for goods, submit a Technical Proposal prepared in a manner consistent with the Specification. The Technical Proposal shall definitively indicate compliance, paragraph by paragraph, with the requirements outlined in the Specification and shall be supported by cross-referenced documentation as necessary.

In addition, the following shipping information shall be provided:

1. Origin Zip codes
  2. Recommended carrier
  3. Number, weight, and dimensions of each handling unit (pallet, crate, cardboard box, drum, etc).
- D. A Small Business Subcontracting Plan in accordance with the General Provision 52.219-9 (if applicable)

Proposals shall be delivered to Battelle on or before September 5, 2016 and shall be valid for a minimum of 60 days.

Proposals are preferred to be submitted via Email to Gene.Stott@pnnl.gov with a subject line that includes the words "Proposal to RFP 360152". Proposals may also be submitted via hard copy to the above address. All transmittals must reference "Proposal to 360152". Proposals submitted by overnight mail must be mailed to:

Battelle, Pacific Northwest Division  
ATTN: Gene Stott, K8-03  
P.O. Box 999  
Richland, WA 99352

**Contract Award** (cl 600 -- Aug 2012)

Battelle may evaluate proposals received in response to this solicitation without discussion (initial proposals should contain the offeror's best price and technical terms). Contract award, if any, will be made to the responsive, responsible offeror whose evaluated proposal provides the lowest price after satisfying all the technical requirements of this solicitation.

Battelle may:

- A. reject any or all proposals;
- B. request clarification of minor irregularities, informalities or apparent clerical mistakes;
- C. waive minor irregularities, informalities or apparent clerical mistakes in offers received
- D. accept any item or combination of items, unless doing so is precluded by a restrictive limitation in the solicitation or the proposal;
- E. award multiple contracts as a result of this solicitation;
- F. reject a proposal as non-responsive if the prices proposed are materially unbalanced between line items or sub-line items. A proposal is materially unbalanced when it is based on prices significantly less than prices for some items and prices which are significantly overstated in relation to prices for other items, and if there is a reasonable doubt that the proposal will result in the lowest overall price to Battelle even though it may be the lowest evaluated proposal, or if it is so unbalanced as to be tantamount to allowing an advance payment;
- G. conduct site visits to the home or field offices of offerors determined to be in the competitive range (offerors will be notified with the date and time of arrival, an outline of the duration of the visit and any assistant/information required);
- H. require oral presentations from any or all offerors, determined to be in the competitive range (offerors will be notified of the time and place for such presentation);
- I. request oral and/or written discussions;
- J. determine a competitive range, including all proposals that are judged to have a reasonable chance of being selected for award, and negotiate with all offerors within it. (In the event a competitive range is determined, it will be based solely on Battelle's judgment, and Best and Final Offers will be requested at the conclusion of negotiations); or
- K. negotiate only with a single offeror to further reduce the price paid if, in the judgment of Battelle after a review of the technical and price offers, only one offeror has a reasonable chance of being selected for award.

Funding is fully obligated for this action. However, contract award is subject to Availability of Funds at the time of award.